



## October 4, 2016 Board Meeting Minutes

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**Present:** Marc Busch, Yomar Cleary, Rosemary Lloyd, Jerry Merino, Dorothy Sirk, Sharon Teeter, Bill Treadwell, Sandi Ybarra

**Not in Attendance:** Jerry Merino, Barbara Moore, Angie Pezina, Bill Bryant

**September 6, 2016 Board Meeting Minutes:** Dorothy Sirk made a motion to approve the August 2nd Board Meeting Minutes and Marc Busch seconded the motion. The motion was unanimously approved.

**Treasurer's Report:** Barbara Moore was unavailable. The September and October Treasurer's Report will be reviewed and approved at the November Board Meeting.

**Membership Update:** Barbara Moore was unavailable. Yomar reviewed the membership list that was last issued by Barbara at the September Board Meeting. Yomar found that there are only about a half dozen members not paid for 2016. There were three members that sent in checks and were duly documented by Yomar. The Board agreed that anything coming in at future meeting this year will be applied to the year 2017 membership.

**Refreshment Chair Financial Update:** Sharon Teeter reported the starting balance of \$90.34 as of September 7, 2016, with a donation of \$3.00 bringing the current total to \$93.34, effective October 4, 2016.

**Meeting Refreshments for September 13th General Meeting:** The sign-up sheet was distributed at the September meeting with no sign ups. The Board members will be called on once again to contribute to our refreshments at the October General Meeting.

### **Workshops:**

- **Excel Workshop held on September 19<sup>th</sup>:** This workshop was well attended and led by Bill Treadwell and Marc Busch. There was a challenge in that attendees brought laptops that were still using Excel/Microsoft 2003 and so on. It was discussed by the Board and decided that at future Workshops, we will be more specific. Example: Excel 2010, 2013, and so on.



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- **Mobile Device Workshop scheduled for October 31st:** This workshop was originally scheduled for October 17<sup>th</sup> and was re-scheduled for October 31<sup>st</sup>. There are sixteen (16) people currently signed up. Rosemary agreed to call the folks that signed up to verify their attendance. Marc Busch will instruct, Bill Treadwell, Rosemary Lloyd and Sandi Ybarra agreed to assist if necessary. Barbara Moore will not be available.

**General Meeting October 11th, 2016:** Yomar Cleary sent Rosemary Lloyd a 45 minute video on “Identity Theft”. Rosemary will divide the video into 1/3 increments (approximately 15 minutes intervals) offering a question and answer session in between. Judy Taylour is our scheduled speaker. Judy will be also be presenting “Protect Yourself from I.D. Theft”. Yomar was scheduled to lead our October Meeting but Rosemary Lloyd will be in attendance and covering the meeting.

**November 8, 2016 General Meeting:** We will be doing a RAM session in lieu of a speaker or special presentation. RAM sessions have been very well received in the past.

**Standing Rules** – A brief discussion by the Board and a reminder from Yomar Cleary that Section 2(E) of the “Standing Rules” clarifies the “Standing Board” as follows: President, Vice President, Treasurer, Secretary, two Board of Directors and appointed Chairs. Yomar agreed to send the Board members a copy of the By-Laws and Standing Rules via e-mail. Be prepared to have a brief discussion at the November Board Meeting.

**Club Info and Graphics:** Bill Bryant had agreed to submit a graphic for our Club, to be presented to the Grizzly. This has been pushed out to a later date, when Bill is available to follow-up. According to Marc, Bill will probably need to push this out to the end of the year due to a heavy schedule. The Board will discuss this at the November Board Meeting.

**Board Members Joining the Bear Valley Senior Center:** CC Board members that joined the Sr. Center were Bill Treadwell and Rosemary Lloyd. Barbara Moore will check and see if she is member or not. Jerry Merino, Marc Busch and Yomar Cleary are already members of the Bear Valley Senior Center. Sandi Ybarra will join by the next scheduled CC Board Meeting in November. Thanks Board Members!



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**Computer Club Elections:** The Computer Club By-Laws state that election of our Officers are to be held annually in July. Unfortunately we did not follow-up at our July Meeting so we will go forward with the election process at the October 11<sup>th</sup> General Meeting. Yomar Cleary created a ballot to be distributed at the October 11<sup>th</sup> meeting, taking nominations and conducting our official election for 2016/2017. The nominations and election will be conducted for the following positions:

Board Positions: President, Vice President, Secretary, Treasurer

Chair Positions: Membership Chair, Advertising Chair, Equipment Chair

Several of the board positions are currently filled, but still open for nomination. There are a few vacancies which will be discussed at the October General Meeting. Our standing board is as follows: President, Rosemary Lloyd (resigned effective December 31, 2016, Yomar Cleary, V.P., Sandi Ybarra, Secretary, Barbara Moore, Treasurer (re-locating in April, 2017). There have been some adjustments made to Chairs and Director's at Large. Yomar Cleary has agreed to act as Interim President until we can fill the position permanently. Marc Busch has agreed to fill the V.P. vacancy and Bill Treadwell will take over the position of Director at Large.

### **OPEN FORUM:**

Dorothy Sirk informed the Board of Jerry Merino's recent injury and a get well wish will be sent to him on behalf of the Board.

Rosemary informed the Board that after sending out the suggested change to the newsletter, i.e. doing it as a URL through our Website vs. sending it PDF as an e-mail attachment, she only received one comment from a member. Although, the communication was sent one day before the Board Meeting so there may be more response in days to come. The Board discussed this change and agreed to incorporate the change for a month (November Newsletter) and re-review any feedback at the November Board Meeting. This change will be discussed at our October 11<sup>th</sup> General Meeting as well.

Rosemary will be taking over the Website from the current Webmaster, Bill Flanagan who is suffering from vision challenges. This change will be effective November 1<sup>st</sup>, 2016. The Board agreed to send Bill a VISA gift certificate in the amount of \$50.00 and a written thank you and recognition of all his service, to be posted in the November edition of our Newsletter. The letter of recognition will be written by the club's president, Rosemary Lloyd on behalf of the Board. A motion was made to issue the monetary gift and letter of appreciation by Bill Treadwell, seconded by Marc Busch. The motion was unanimously approved by the Board.



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### OPEN FORUM (Continued)

Yomar Cleary received a letter from the Office of the Attorney General, Registry of Charitable Trust dated September 7<sup>th</sup>, 2016, CT file #CT0241589. We were informed of that the year 2010 thru 2014 had not been appropriately filed by our organization, but since we were under \$25,000.00 in financial holdings we were not responsible for any fees. Yomar filled out additional information to be submitted, accompanied with a cover letter stating our position and mailed to the Attorney General on September 20, 2016.

**Motion to close the Board Meeting:** Yomar Cleary made the motion to adjourn the meeting at 2:56 p.m. it was seconded by Dorothy Sirk and the motion was approved unanimously.

The next Board Meeting will be held on Tuesday, November 8th, 2016 from 1:30 p.m. to 3:30 p.m. at the Bear Valley Senior Center.

Sandi Ybarra, Secretary  
BIG BEAR COMPUTER CLUB