



## March 22, 2018 Board Meeting Minutes

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**Present:** Marc Busch, Rosemary Lloyd, Sharon Teeter, Sandi Ybarra

**Guest attended:** Janice Blaisdell (by invitation from Yomar)

**Not in Attendance:** Tom Brandau, Yomar Cleary, Jerry Merino, Linda Sharman, Bill Treadwell, & Del Johnson

**Big Bear Computer Club Board Meeting:** Marc Busch called the meeting to order at 1:34 P.M.

**Approval of the February 22, 2018 Board Minutes:** Unable to approve due to lack of a quorum, we will push this out until the April board meeting.

**Treasurer's Report:** Tom Brandau e-mailed the Treasurers Report to all Board members. The report reported as being modified effective March 21st, 2018 reflecting income of \$1,874,07, expenses in the amount of \$224.00. Due to lack of a quorum we will push this out to the April board meeting for further details and approval.

**Membership Update:** 25 members paid their membership dues and 17 still owe. According to Marc Busch, we need to review an update from Yomar, to include current information from Tom Brandau which will be a current and accurate number. We will agendaize this for review at the April board meeting

**Refreshment update:** Sharon Teeter reported a balance of \$83.66 in the refreshment fund, effective February 19, 2018. A donation in the amount of \$8.00 included in the refreshment fund which brings the new balance to \$91.66.

Sharon provided a sign-up sheet for refreshments at the Board meeting. Janet Blaisdell, our guest and Sandi Ybarra will provide some refreshments. Marc Busch agreed to bring the cake Sandi is donating, as she will not be attending the April General Meeting.

**Birthdays & Anniversaries:** Happy Birthday to Bob Cleary (4/5), Bob Ybarra (4/3), Rosemary Lloyd (4/10) and Happy Anniversary to Marc & Ginny Busch (4/17).



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### OLD BUSINESS

**Workshops for 2018 beginning in May and to continue through October:** Waiting to get feedback from the survey that was emailed to our membership. A fillable form was created by Yomar Cleary, unfortunately the form does not work in its current template. Will have to re-work. We have 10 suggested workshops. We will only offer the top 6. The cost will be \$20.00

The ten workshops are listed as follows: **Image Management**, Tom Brandau; **Library Services**, Del & Librarian; **Digital Photo Media/Editing Basics**, Rosemary & Marc; **Troubleshooting your Windows PC**, Rosemary & Marc; **Backup Your Devices**, Rosemary & Marc; **Settings on your mobile device**, Rosemary & Marc; **Microsoft Excel**, Yomar Cleary; **Microsoft Publisher Newsletters**, Del Johnson, Marc Busch; **Microsoft Word**, Open; **Libre Office vs Microsoft Office**, Bill Treadwell

**Note:** Rosemary Lloyd has agreed to do a Workshop in October. It was also suggested and agreed that one Workshop a month was sufficient. The Chamber of Commerce workshops will be setup to accommodate folks that work and are unable to attend during the week. These workshops will be held on Saturdays. We need volunteers, so far Marc Busch and Sandi Ybarra have stepped up to work together on the Chamber Workshops. More information following discussions with the Chamber.

**Workshop Survey:** Marc Busch will provide copies of the survey at our April 3rd General Meeting.

**Private Workshop's:** Marc suggested that we look at setting up Private Workshops and asked for feedback. We will need volunteers to do the private tutoring and the cost will be \$25.00, all funds being contributed back into the Computer Club. There was discussion as to the details and reasoning behind doing these types of Workshops, and all board members in attendance agreed this is a great idea. This is a good way to offer outreach to the community. We are a 501(c)3 and these are projects that we should be doing, according to Sandi. This is something that will impact folks that are unable to attend meetings or workshops. Primarily folks that work. The board agreed to agendaize this for the April Board meeting for further discussion.

**Annual Board dinner:** Our annual Board dinner will be held at the Azteca, Wednesday, April 4<sup>th</sup> at 5:30 p.m. Board members in attendance today submitted their confirmation during the meeting, Several Board members were absent. An e-mail reminder will be sent out by Sandi today. We need to hear from everyone by no later than Thursday, March 29<sup>th</sup> at which time a confirmed head count will be called into the restaurant. A preliminary headcount will be provided to the restaurant on Sunday, March 25<sup>th</sup> and confirmation of the date and time of our Board dinner.



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**General Meetings:** **April 1**, Libre Office presented by Bill Treadwell; **May 1**, Library/Del cancelled due to scheduling conflict and offered to do a presentation in September/October. An APCUG video, VPN will be presented, approximately 30 to 45 minutes in length; **June 5** currently without a presentation. To be discussed at the April Board meeting; **July 3** has been cancelled due to the holiday (4<sup>th</sup> of July); **August 7** we will host our annual potluck.

**Important Note:** As of 3/24, the **May 1** General meeting presentation has been changed. The Head Librarian notified Del Johnson that she can present May 1st. Yomar was notified of this change so she can update the agenda and schedule for the April Board Meeting-Marc. This information was sent to the entire Board on 3/23 by Del Johnson.

**Updated Club Brochure:** Marc ran 40 copies of the brochure. Yomar plans to distribute the new brochure at the upcoming “**Earth Day**” on April 20<sup>th</sup>. Bill Treadwell has volunteered to assist at Earth Day while Yomar covers the COAD booth. Marc Busch has also volunteered to help out. Reminder, this event is from 11 to 2pm and setup begins at 9am. There is a Chamber meeting on Monday, March 26<sup>th</sup>, at which time Marc will have a supply of the brochures to distribute as needed. The Board agreed this is a networking tool and should be available at the Chamber meeting. It was suggested that we re-agendize “distribution of the brochures” at our April board meeting.

### **NEW BUSINESS:**

**Disposition of Computer Laptop (9-10 years old):** Marc suggested we hang on to the laptop and use it as backup. It would be especially useful during our workshops. It was also suggested that we sell it and deposit the funds into the CC account. According to Marc the value is approximately \$25.00. After some discussion, it was the overall consensus to keep the laptop and use it as backup for the club. Marc also offered to purchase the laptop, he would retain it and place it on loan to the Club. Payment for the laptop would be made via Paypal by Marc the end of 2018 and notify Tom Brandau of the donation/payment.

**How can we increase membership in the CC:** Following a brief conversation and overview of what we already have in place, it was agreed that everything is pretty well covered. We do PSA’s, advertising, new brochures, meet with other entities, outreach through our workshops, announcements locally (radio and newspaper), and finally computers refurbished by Marc Busch and donated to club members and residents of Bear Valley area who are low-income. Sandi suggested word of mouth is a powerful tool and we all need to do additional inviting.



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### OPEN FORUM:

**Sharon Teeter** donated a laptop to the CC (8-9 years old). Several suggestions were made following a discussion as to how to best serve the club with this laptop. Marc has done repairs on this laptop and said it still requires about \$100.00 in parts to get it in working order. Suggestion were as follows: 1) Sandi suggested the club purchase the laptop (estimated value \$35.00) and give those funds to Marc to use for needed parts to render it operable. Then keep the laptop as backup for the club. 2) Everyone agreed that donating it to someone that could not otherwise afford to purchase a laptop, with the certainty that they would put it to good use was a good idea. 3) Marc, who has refurbished the laptop, has graciously agreed to donate a free installation. In addition, encourage the individual to attend a workshop to train them as to how to use the laptop. We might even consider not charging this individual for the Workshop, as an added benefit. This needs to be approved by the Board at a future Board meeting by vote.

**Marc Busch** has an idea for a “Refurbishing Program to older Computers” This would entail downloading Linux, a free program, and also include Libre, also free and very similar to Office. This program needs support from the CC and will require training. Marc would like to do a presentation to include a demonstration as to how this all works. He said he could be prepared as early as this coming November, or early spring 2019. There’s a great deal of details Marc shared, and will present to the full board at a future meeting. The intent of this program would be to “revitalize” or make new the software operating system component of the older or broken computer. allowing the owner a few more years of use.

This would be an outreach program to the community. If the candidate laptops are within the guidelines that Marc has laid-out, they could be brought back to life to include Libre. The board was impressed with the information Marc presented and would like the board to consider going forward with the program.

**Sandi Ybarra** would like to agendize and discuss a solution to a couple of recent challenges/issues. First, is the Club’s authorization with Microsoft. We have only one representative and we need back-up. A plan in place so that if one of our representatives is not available, we have back-up. I would suggest the current President, Past President and our VP. Second, is our CC laptop we just purchased. I think we should go direct to a user-friendly licensing vendor (possibly Microsoft) or a supplier other than Tech Soup. Tech Soup is a great source and serves a viable purpose for our club, but I do not think it should be used for our CC laptop. I would like to discuss these issues and have all board members well informed as to how they work, the pitfalls of a third-party licensing vendor (pros & cons) and some solutions. Two



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### **OPEN FORUM (Con't):**

of our Board members have had some challenges when attempting to re-install Microsoft Office after un-installing due to the third-party system with Tech Soup. I have received conflicting information from members of the Board. A solution needs to be in place and our Board should be informed as to how it all works. There appear to be password issues, record-keeping issues and even incorrect information regarding the product key for the license. I believe this requires Board review, discussion and would like to come up with an equitable solution for our Board members.

**Motion to close the board meeting:** Sandi Ybarra made the motion to adjourn the meeting at 2:56 p.m., it was seconded by Rosemary Lloyd. The Board unanimously approved the motion to close the meeting. The next board meeting will be held on Thursday, April 26, 2018, 1:30 p.m. to 3:30 p.m. at the Bear Valley Senior Center.

Sandi Ybarra, Secretary  
BIG BEAR COMPUTER CLUB