



## March 7th, 2017 Board Meeting Minutes

---

---

**Present:** Marc Busch, Yomar Cleary, Del Johnson, Rosemary Lloyd, Jerry Merino, Sharon Teeter, Sandi Ybarra

**Not In Attendance:** Angie Pezina, Bill Treadwell

**Big Bear Computer Club Board Meeting:** Yomar Cleary called the meeting to order at 1:35 P.M., March 7th, 2017 at the Bear Valley Senior Center.

**Approval of the February 7th, 2016 Board Minutes:** Rosemary Lloyd made a motion to approve the February 7th, 2017 Minutes and Jerry Merino seconded the motion. The motion was unanimously approved.

**Approval of the Treasurers Report:** Yomar Cleary e-mailed the 2017 P & L Statement, the Cash Flow Statement dated February 7th, 2017, the Membership Roster, updated and revised effective February 2017. Barbara provided a cash flow report, which reflected the following: February 2017 beginning balance, which was \$1,221.07, cash disbursements totaling \$330.09, reflecting an ending balance of \$1,276.25 effective February 28, 2017. Marc Busch provided an invoice totaling \$86.19 for the purchase of an adapter for club equipment. A check was written to Marc for the \$86.19, which will be reflected in the March bank statement. The Board reviewed the information and Sandi Ybarra made a motion to approve all reports, including the cash flow report provided by Barbara, via e-mail. Marc Busch seconded the motion. The Board unanimously approved the motion.

**Membership Update:** The current membership roster needs some revisions. Several members are to be removed going-forward. They are: Pearl Gornick, Joni Page, Dorothy Sirk, Rudy Gonzalez, Laura Marquart. Barb will revise, update and distribute at the April 4th Board meeting for approval.

**Refreshment Chair, Sharon Teeter:** Reported a balance of \$89.24 as of October 18th, 2016. A donation was made at the February General Meeting in the amount of \$2.41, a debit in the amount of \$1.59 to purchase water, which brings the current balance on-hand to \$90.06, effective 2/28/17.



## March 7th, 2017 Board Meeting Minutes

**Meeting Refreshments:** The sign-up sheet was given to Rosemary Lloyd to follow-up in the absence of Sandi Ybarra. Rosemary also received a second page of the sign-up sheet from Sharon Teeter, which Rosemary will return to Sandi Ybarra upon her return to the April Board Meeting.

**Program: Google Photos** – Will the USB be used for the photos or do you want to upload onto laptop? Marc and Rosemary decided to upload directly from the website to laptop and forego the USB.

### OLD BUSINESS:

#### General Meeting Presenters for 2017:

- **April 11, 2017**.....**Bruce Aronson**, Presenter. Mr. Aronson has reserved the B & B owned and operated by Jerry Buckner, member. The Computer Club pays for this. (\$50.00).
- **May 9, 2017**.....**Marc Busch & Rosemary Lloyd**: Presenting “**Troubleshooting Hardware and Software**”. A 55-minute video will be presented, broken down into two parts, 1<sup>st</sup> part at the May Meeting. Presentation will be followed with a Q & A session. There will be a Power Point presentation at the beginning of the presentation. Yomar asked for a write-up for her press release and Marc indicated that she would get something by no later than April 9<sup>th</sup>, 2017. Part 1 of this presentation will take place at the May General meeting and Part 2 will be presented at the August General Meeting.
- **June 13, 2017**..... **Jim McFarlan**: Presenting “**Cyber Security**” Confirmed.
- **July 6<sup>th</sup> Board Meeting has been moved to (Wednesday) July 5<sup>th</sup>.**
- **July 11, 2017**..... **Summer Potluck**: Should we have a “Silent Auction”? This would be utilized as a fundraiser. A discussion ensued, several suggestions were made, including baskets to be auctioned off, provided by the membership. This discussion will continue at future Board meetings.
- **August 8, 2017**..... **Marc Busch & Rosemary Lloyd**: Presenting “**Troubleshooting Hardware and Software**”. Part 2. (Part 1, May, 2017 meeting)
- **September**..... **Bob Gostischa, Presenter**. Has not yet confirmed.
- **October**.....**Marc Busch**: Presenting “**Install Linux products on older PC’s**”. Confirmed
- **November**.....**Open**
- **December**.....**Club goes dark**



## March 7th, 2017 Board Meeting Minutes

**Sharon Teeter Suggests:** Can the Computer Club, place more concentration on training at the General Meetings? Sharon was providing feedback from friends who have attended meetings in the past. Several Board members indicated that General Meetings are primarily to present speakers, disseminate and share information. The training our Club provides is offered through our Workshop's. Sharon was encouraged to invite her friends to sign up for workshops to get the training desired. We also do RAM sessions throughout the course of the year to try to address basic questions/problems. The RAM sessions are very abbreviated so the Workshop venue ultimately is the primary tool used to train.

**Vacant Positions/CC Board: Name Tag Coordinator, Treasurer.** We invited Paul Palmquist, current member, to be our guest at a Board meeting and consider fulfilling the vacancy of Treasurer but his wife is not well and they are moving off the hill due to her health issues. Rosemary has been kind enough to act as interim for our immediate needs, such as check writing and making deposits at the bank. Thanks Rosemary.

**APCUG: Judy Taylour** will be publishing our information forum with SCM, User Groups. Rosemary Lloyd has agreed to act as our Rep for APCUG, to oversee and make sure that our information is kept current. We have also submitted Rosemary's name to APCUG, as APCUG "Volunteer of the Year". Good luck Rosemary! You are a deserving candidate. The Board all concurred that we would love to have Rosemary represent us in this prestigious capacity.

### **NEW BUSINESS:**

**Should we continue the monthly "Phone Bank"?** Overall consensus from the Board was to continue for the March General Meeting only and re-review at the April Board meeting to further discuss direction and effectiveness. It was agreed that we have received some solid information with regard to record keeping, updating the roster, members relocating, bad phone numbers, etc., although the primary purpose of the "Phone Bank" at its inception was to encourage members to attend the General monthly meeting only. The other information can be obtained through other means, such as phone calls to promote membership and bringing member dues current. More discussion after March meeting.

**Website Pay Pal Link:** Rosemary Lloyd (Web Master) and Bill Treadwell (Newsletter Editor) will work together to make sure all is in good working order and the Website will provide accessibility and this (link) will also be provided through our newsletter. Board agreed to table this agenda item until the April, 2017 Board Meeting.



## March 7th, 2017 Board Meeting Minutes

**Board Birthdates, Wedding Anniversaries:** Yomar created a form requesting some personal information from Board members. Everyone filled out their respective information, with the exception of Bill Treadwell, who was not in attendance.

**Board dinner, 2017:** After a brief discussion, the Board decided to confirm March 31<sup>st</sup>, 5:00 pm at the Old Country Inn. The Board members will be comped their meals. All board members whose guests are planning to attend paid their \$20.00 at the Board Meeting. It was documented and the money was turned over to Rosemary Lloyd, Interim Treasurer. Those who paid by cash were offered a receipt for payment. As of today's meeting, we have a head count of 17, which will be called in this coming Thursday, March 9<sup>th</sup> by Sandi Ybarra. A final confirmation will be provided to the restaurant on March 29<sup>th</sup>. Remember, everyone is responsible to pay for their alcoholic beverages.

**Advertising Chair:** Tabled this discussion due to time constraints.

**Workshops Starting in May, thru October, 2017:** The following are the workshop's being considered based on feedback from our membership: (1) Mobile Devices (2) Digital Camera (3) Excel 10, 13, 16 (4) Backup Your Laptop, Tablets, PC Desktop (5) Security & Ransomware (6) Word, 2016 ONLY (7) Publisher (8) Windows 10 Settings

**Purchase of a Laptop for CC:** Table discussion until we begin our Workshops and collect revenue. The Board agreed that these funds should be based on discretionary money collected from future fund-raising. Agreed, all fund-raising will be earmarked for the purchase of the laptop. Currently we are looking at a Dell, approximate value \$1400.00 plus.

**Should we set-up Facebook?:** It was agreed by the Board and concluded that we as a Computer Club, should offer social media, primarily Facebook. Agreed to continue discussion at the April Board Meeting.

**Zoom Program:** Tabled this discussion until April, 2017 Board Meeting due to time constraints.

**Barbara Moore, returning Club items:** Epson copier, Brother Printer, potluck container & door prizes, member bags, updated membership booklet, USB's. The copier and printer are being picked up by Marc Busch and Bob Ybarra, Wednesday, March 8 on behalf of the CC. Thanks guys, really appreciate this on your own time.



## March 7th, 2017 Board Meeting Minutes

**Update Trifold “Big Bear Computer Club”:** There was a brief discussion by the Board, but the consensus was to table this discussion when we had a volunteer to fill this position and handle all the printing on a monthly basis. We did not have anyone offer to take this on at this time.

**Advertisers:** Good fundraiser but need someone to coordinate. We tabled this discussion for future Board meetings due to time constraints.

**Newsletter:** Yomar presented a quiz that comprised of questions about computer software/hardware and misc. It was in a “Computer Trivia/Quiz form”. Yomar asked the Board if we should include this in our newsletter. The Board agreed to add the Trivia Quiz into our newsletter. Yomar will provide Bill Treadwell, Editor, with the necessary information for the next issue of Bearly Bytes.

### **OPEN FORUM:**

**Barbara Moore:** I wrote a check payable to Jerry Buckner covering the cost of the B & B for our April speaker, Bruce Aronson. Bruce will be staying for one night. My procedure in the past has been to write a check to Jerry/B&B owner, for housing the speaker once the speaker confirms. I immediately cut a check and have it ready to pass on to Jerry (B & B owner) at the General Meeting. FYI.

**Marc Busch:** I will house the Epson printer at my residence until which time we decide what we are going to do with the printer. Barbara indicated that it needs a new drum, the cost being approximately \$250.00 for part and repair, might be more now. Not worth repairing at this point and it has limited capabilities. The Board all agreed that placing a local ad, selling it as-is may be the best route at this juncture, thus; using the funds for a new CC laptop. Marc agreed.

**Yomar Cleary:** We need someone to help at the check-in desk, including the nametags and the printouts that Barb did for the General Meetings. Please be thinking of members, including yourself (Board) to help in these areas. Some of us are wearing several hats so we need to fill these vacancies, Name Tag Chair, Membership Chair, and Advertising.

**Motion to close the board meeting:** Marc Busch made the motion to adjourn the meeting at 3:20 p.m., Barbara Moore seconded the motion and it was approved unanimously. The next board meeting will be held on Tuesday, April 4<sup>th</sup>, 2017 from 1:30 p.m. to 3:30 p.m. at the Bear Valley Senior Center.

Sandi Ybarra, Secretary  
BIG BEAR COMPUTER CLUB