



## March 1st, 2016 Board Meeting Minutes

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**Present:** Marc Busch, Yomar Cleary, Bill Everheart, Rosemary Lloyd, Jerry Merino, Dorothy Sirk, Sharon Teeter, Sandi Ybarra

**Not In Attendance:** Ode Odekirk, Angie Pezina, Bill Treadwell

**Big Bear Computer Club Board Meeting:** Rosemary Lloyd called the meeting to order at 1:33 P.M. on March 1st, 2016 at the Bear Valley Senior Center.

**Approval of the February 2nd, 2016 Board Minutes:** An amendment was made to the February 2<sup>nd</sup>, 2016 Board Minutes due to an error in approval dates. February Minutes should have stated: “Approval for November 3rd, 2015”, not October 6<sup>th</sup>, 2015. The amended February Board Minutes are an attachment to the March 1<sup>st</sup>, 2016 Board Minutes. Jerry Merino made a motion to approve the February 2nd, 2016 Minutes and Dorothy Sirk seconded the motion. The motion was unanimously approved.

**Approval of the Treasurers Report:** Barbara Moore reported a beginning balance in the amount of \$1,339.06, effective February, 2016. The 2016, NIAER membership in the amount of \$59.00 was paid February, 2016 bringing the ending balance to \$1,280.06, effective February 29, 2016. Yomar Cleary made a motion to approve the Treasurer’s Report and the motion was seconded by Sandi Ybarra. The motion was unanimously approved.

**Membership Update:** Barbara Moore reported a total of 59 members at year end, 2015. No further update at this time.

**Refreshment Chair, Sharon Teeter:** Reported a balance of \$85.61, as of February 17, 2016. A credit (donation) in the amount of \$1.00 and a debit (purchase of water) in the amount of \$1.55, brings the current balance on hand (2/29/16) to \$84.06.

**Board Social:** Jim & Rosemary Lloyd cannot attend the Board dinner currently scheduled for March 18<sup>th</sup> at the Old Country Inn. The Board unanimously agreed to re-schedule to Friday, April 15<sup>th</sup> at 6:30 PM. Sandi Ybarra will call in reservations based on the new date and all Board members agreed to confirm themselves and their spouse at the April 4<sup>th</sup> Board Meeting, Sandi will then call in a confirmed head count to the restaurant (Old Country Inn).



**Meeting Refreshments:** Sharon Teeter created and provided a sign-up sheet for snacks at the future CC General Meetings. The sign-up sheet will be distributed at the March 8<sup>th</sup> meeting. Sandi Ybarra will call the four (4) people that signed up to provide snacks at our March General Meeting and will take the sign-up sheet with her at the end of each meeting to place the reminder calls for snacks at all future meetings. Barbara Moore will provide snacks at the upcoming 3/8/16 meeting, thanks Barb.

**Sunshine Chair:** *This was not an agenda item but as a matter of record*, Angie Pezina volunteered to fill the role of Sunshine Chair at the November, 2015 General Meeting. Angie did not attend the February or March Board Meeting. Sandi will add Angie to the CC Board contact list once Rosemary has confirmed that Angie is going to fill the position of Sunshine Chair and attend the future Board Meetings.

**2016 Annual Due are now due:** Rosemary Lloyd, President, will announce at the March General Meeting that the Membership Dues for 2016 are now due in the amount of \$25. Jerry Merino and Marc Busch, Board members, both paid their 2016 dues at the March Board Meeting.

**Adult Learning & Referral Center update:** Closed until March 14, 2016. Scheduled classes include; Dress for Success, iPhone & MAC Tips, Beginning Computers, Upholstery, Cooking, Spanish, Digital Camera / Smart phone, GED, Typing, banking, cooking. Yomar announced that a donation in the amount of \$5,000.00 was made to the Center by the 3<sup>rd</sup> District Supervisor, James Ramos, on behalf of the County of San Bernardino from their Discretionary Fund. Some of the considerations for these funds are administrative such as office staffing and/or scholarship funding.

**2016 Workshops:**

Windows 10, Part 2 in addition to a brief overview of Windows 10, Part 1. This workshop is now scheduled for Monday, June 20<sup>th</sup>, 1:00 PM to 3:30 PM at the Sr. Center and was confirmed as available by Jerry Merino, volunteer at the Sr. Center. The Digital Camera and Computers, tablet and smart phones will be offered by Bill Bryant (once confirmed by Rosemary Lloyd) on Monday, May 16<sup>th</sup>, 1:00 PM to 3:30 PM at the Sr. Center, also confirmed as available by Jerry Merino. Rosemary is going to hand out two (2) sign-up sheets to the membership at the March 8<sup>th</sup> meeting for the upcoming workshops scheduled for May and June. In addition, a list of suggested future workshops will be distributed, example: Adobe, Publisher, Word, Excel, Power Point, Backup. Workshops are currently priced at \$15.00 and requested by way of a donation.



**General Meeting Agendas:** Bob Gosticha was confirmed by Yomar Cleary to speak at our **March 8<sup>th</sup> Meeting**. His topic is “Technology from a Different Perspective”. He will not be staying at the bed and breakfast the club normally provides, as he has another commitment immediately following down the hill. The Board decided to **forego a speaker at the April 12<sup>th</sup> meeting** and do a **RAM session** and address the subject of “all devices” to the attendees. Yomar suggested possibly scheduling the Sherriff and have him/her speak on senior citizens v.s. driving options and Sandi Ybarra suggested the subject matter pertain to technology, and computer issues, less generic and more related to computer club subject matter. Yomar spoke with Jim Covington and he is currently not available for our upcoming dates. **Thomas Brandau was contacted and scheduled to speak at our June, 2016 General Meeting**. The board decided to **not schedule a speaker at the “Christmas In July” meeting** and **schedule Rosemary Lloyd to speak on “Gadgets” at our August, 2016 meeting**. Rosemary specified the “Gadgets” would pertain to things like routers and other vital parts that are necessary for our desktop computers to operate. Further stated that “many of her clients really don’t have a good handle on that”. In addition, Rosemary plans to do an audio presentation, or U-tube on the subject matter.

**BB Computer Club 501(3)C filing for 2016:** Yomar Cleary filed paperwork with the IRS and California Franchise Tax Board for the year 2016. At the urging of Bill Treadwell, Yomar did some further inquiring with regard to any additional filing necessary to retain our 501(3)C status and thus far (3/1/16) no response from either entity, State or Federal. A brief discussion ensued among the Board members and we were all in agreement that since Yomar has filed on behalf of the our Club over the past several years she is competent to determine what needs to be filed to keep our 501(3) C status in good standing. There are Board members that deal with the 501(3)C issue for other organizations are confident Yomar has everything in good order for the BBCC. Thanks Yomar, for the additional follow-up.

**Standing Rules:** At the February, 2016 Board Meeting, Rosemary Lloyd asked all Board members to review the “Standing Rules” and be prepared to have a discussion at the March 1<sup>st</sup>, 2016 Board Meeting. Following a brief discussion, it was decided the “Standing Rules” are up-to-date and in good standing. Marc Busch made a motion to accept the current “Standing Rules” and post them on our Website. Dorothy Sirk seconded the motion. The motion was carried unanimously by the Board, thus, the current “Standing Rules” will be posted on our CC Website.

**Club By-Laws:** At the February, 2016 Board Meeting, Rosemary Lloyd asked all Board members to review the “By Laws” and be prepared to have a discussion at the March 1<sup>st</sup>, 2016 Board Meeting. Following a brief discussion, it was decided the “By Laws” are up-to-date and in good standing. Marc Busch made a motion to accept the current “By Laws” and post them on our Website. Dorothy Sirk seconded the motion. The motion was carried unanimously by the Board, thus, the current “By Laws” will be posted on our CC Website.



**Amazon Smile Program:** The Board urged Rosemary to keep membership to use the Smile Program when ordering through Amazon. Most recent income received \$5.00 in June 2015. As of Dec 31, 2015, there was less than \$5.00 in our Amazon Smile account. When there is at least \$5.00 available at the end of a quarter, Amazon Smile will transfer funds to our checking account. The club Amazon Smile account is updated to show [info@bigbearcc.org](mailto:info@bigbearcc.org) as the contact point. Rosemary asked the Board to access BBCC.org for the Smile Program and other important information with regard to the Club. She will continue to remind the membership at our future General Meetings. Rosemary will do a 10 minutes presentation at the April General Meeting on “How to access Smile, through Amazon”, and how to set it up and further use it when placing orders. She will do an audio and visual presentation so everyone will get a clear picture as to how to access this program which acts as a fund raiser for our Club. It is only pennies on the dollar, so everyone needs to remember to access this program to be a viable income for the Club.

**Software Certificates:** Yomar has collected various software certificates, e-book certificates, apps, and tutorials over the past years while attending the SW Computer Conference. She will continue to bring them to the General Meeting explain how they work and distribute them.

**Advertising Coordinator:** Yomar sent information to the Board members, via e-mail so that we could discuss working on an advertising program. It was agreed that we need someone to coordinate this program, but until the Board comes up with a plan, we probably could not ask for a volunteer. It was agreed that the previous Advertising Program utilized was labor intensive and needed streamlining. The Board decided to table any further discussion until the April Board meeting. The Board also agreed to bring some additional ideas to the table at the April meeting.

**Advertising in the Grizzly (local newspaper):** Bill Bryant (member & guest at the February Board meeting) suggested we set up a “Stock” ad and present it to the Grizzly to use as a filler in their weekly newspaper, in turn the partnership would give us free advertising. Bob Ybarra was mentioned as a representative to introduce a CC Board member and join together in a meeting with Judy Bowers, Grizzly Editor, and discuss this possible partnership. Bill volunteered to design an ad that would look professional and contain information about the club’s meeting day, date, time and place. All agreed, this is a sound idea and we will go forward in setting up the meeting between Rosemary Lloyd, President, Bob Ybarra, member, Bill Bryant, Graphic Artist and Judy Bowers, Grizzly.

#### **Open Forum:**

Jerry Merino attended the SCUBBV Board Meeting and the issue came up with regard to the Computer Club changing their meeting day. Jerry informed the Board that it was voted down and will not go any further. Jerry was simply giving us an update.



Sandi Ybarra asked Jerry if the SCUBBV would consider storing one of the CC sandwich boards at the Sr. Center, as one of the two boards are placed the day of the meeting in the AM in front of the Sr. Center, announcing the CC meeting. Glen (Parks N Rec) happened to walk into the Sr. Center as this discussion was taking place and Jerry invited him to join us and we asked if the Sr. Center could in fact store one of the sandwich boards for us. He was very receptive and said "YES". He in turn instructed us where to store the board, which the maintenance man did after our Board meeting concluded. Thanks a million to Jerry and to Glen for your support in this. Greatly appreciated by the Ybarra's who have been storing both sandwich boards over the past year for the CC.

**Motion to close the board meeting:** Marc Busch made the motion to adjourn the meeting at 3:23 pm, it was seconded by Barbara Moore and the motion was approved unanimously. The next board meeting will be held on Tuesday, April 5th, 2016 from 1:30 pm to 3:30 pm at the Bear Valley Senior Center.

Sandi Ybarra, Secretary  
BIG BEAR COMPUTER CLUB