



## August 2<sup>nd</sup> 2016 Board Meeting Minutes

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**Present:** Bill Bryant, Rosemary Lloyd, Jerry Merino, Sharon Teeter, Bill Treadwell, Sandi Ybarra

**Not In Attendance:** Marc Busch, Yomar Cleary, Bill Flanagan, Barbara Moore, Odie Odekirk, Angie Pezino, Dorothy Sirk

**July 6, 2016 Board Meeting Minutes:** To be revised, amended and e-mailed to the Board. Bill Treadwell made a motion to approve the July 6<sup>th</sup> Meeting Minutes and Bill Bryant seconded the motion. The motion was unanimously approved.

**Treasurer's Report:** Barbara Moore submitted her report to Rosemary Lloyd via e-mail on 8/2/16 to be reported at the meeting. It was reported as of July, 2016 we had a beginning balance of \$1,201.19, membership dues received in the amount of \$50.00, Workshop sign-up fee's in the amount of \$105.00 bringing our balance to \$1,356.19m, a disbursement in the amount of \$77.49 (promotion???) bringing our current balance as of 7/31/16 in the amount of \$1,278.70. Bill Bryant made a motion to approve the Treasurer's Report and Sharon Teeter seconded the motion. The motion was unanimously approved.

**Membership Update:** Rosemary reported an increase of two members as of July, bringing our membership total for 2016 to 35.

**Refreshment Update:** Sharon reported a current balance of \$108.87 as of June 25, 2016. A donation was made in the amount of \$4.19, a debit in the amount of \$19.48 for refreshments at the July General Meeting and potluck on July 9<sup>th</sup>, 2016, bringing our current balance to \$93.58 as of July 31, 016.

**Meeting Refreshments for August 9<sup>th</sup> General Meeting:** The sign-up sheet was not distributed at the July meeting so we need to call on the Board members to contribute to our refreshments at the August General Meeting. Bill Treadwell, Rosemary Lloyd. Rosemary indicated that Barbara Moore always contributes and she will be at the August Meeting. The sign-up sheet will be distributed so the members can volunteer to provide refreshments at the September Meeting.

**Workshops:** Yomar needs synopsis of each class and maybe 2 people to contact for registration. Some of our Board Members have provided their synopsis for the workshop they are instructing, and for those of you that have not, please be sure to get this information to Yomar on or before the date she has requested.



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- **Excel Workshop scheduled for September 19<sup>th</sup>:** There are five (5) people signed up so far. Sandi is not available on that date. Does somebody else want to lead or do we want to postpone the class? After a brief discussion it was decided to go ahead as scheduled, Bill Treadwell said he will instruct if Yomar is not available to do it. Rosemary will talk to Yomar to confirm and if she is not available, Bill will go forward.
- **Settings on Your Mobile Devices Workshop scheduled for October 17<sup>th</sup>:** There are four (4) people signed up so far. Marc Busch and Barbara Moore will instruct. Rosemary Lloyd will not be available. Does someone else want to assist Barbara and Marc?
- **Digital Camera and computers, tablets and smart phone Workshop held on July 18<sup>th</sup>:** There were originally twelve (12) people signed up, eight confirmed and attended. Thanks to Barbara, Marc and Bill Bryant for co-teaching.
- **Windows 10, part 2 Workshop scheduled for August 15<sup>th</sup>, 1:00 to 3:30 p.m.:** There are 9 people signed up and it will be instructed by Marc Busch and Rosemary Lloyd. Marc sent the synopsis to Yomar, as requested.

### General Meeting Agendas

- **July 12, 2016: Our “Christmas in July”** had a very low turnout and the Board decided after a brief discussion that it was probably just a fluke. In the past years the July Meeting and potluck has been well attended. Rosemary mentioned that Barbara Moore wondered if we should pursue our membership to try and find out why we had such a low turnout and it was suggested that she make calls to the membership with follow-up in answer to her question and report back to the Board. Otherwise we decided to go forward, have further discussions as to changing the July Meeting and Potluck to a summer themed potluck vs. “Christmas in July”. The Board thought maybe that would be well received and more conducive to that time of year. Simply forego the Christmas theme. The Board seemed to like the idea so we will have further discussion at future Board Meetings, at that time make a decision for July, 2017.
- **August 9, 2016 General Meeting:** Our Guest Speaker is Tom Brandau. Tom will be covering the topic of photos, and tape recovery. There will be a Q & A at the conclusion of his presentation. Yomar will not be attending the meeting and has door prizes at her home, so Rosemary volunteered to pick them up before August 9<sup>th</sup> meeting. Refreshments will be provided by Rosemary Lloyd and Bill Treadwell, possibly Barbara Moore.



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- **September 13, 2016 General Meeting, Rosemary Lloyd will present:** Home networking, routers, modems, WiFi definition, and Windows 10 payment. Marc Busch has agreed to assist Rosemary in the presentation and answer questions regarding the Windows 10 payment issue.
- **October 11, 2016 General Meeting:** We will be presenting a video, short in duration, provided to us by APCUG. Yomar has been e-mailing some snapshots of these videos to the Board for some input for the October meeting. Yomar Cleary will run the meeting in Rosemary's absence.
- **November 8, 2016 General Meeting:** We will be doing a RAM session in lieu of a speaker or special presentation. RAM sessions have been very well received in the past.

**Meeting Reminders:** We will be repeating the phone calling project to remind members about upcoming August 9<sup>th</sup> meeting. There are 4 callers with a list of 7 or 8 people on each list. August will be the last month that we will be doing the calling. This will be an agenda item for the September Board meeting and at that time we will look over the results of the calling and decide whether to continue to process before each general meeting. Rosemary asked the callers to find out if the members' dues are paid, if not then give them the information as to how to bring their membership current. Rosemary will send out an e-mail to the callers with the list of members to be called and questions to be asked, besides attendance reminder.

**Board members who do not come to meetings:** Do we want to create standing rules to define the number of meetings that one (board member) can miss? A discussion ensued and it was discovered that "Standing Rules" are not the appropriate place to state parameters regarding attendance issues of Board Members, and our By-laws need updating, according to Bill Treadwell, who found some errors and questions as to the last revision in September, 2014. All of these issues will be agenda items for the September Board Meeting. Discussion and decisions need to be made with regard to our Board, Chairs, Ad-Hoc Committees, Director's at Large and just who is actually an official Board member vs. who is responsible to be in attendance at the Board Meetings. This should all be stated in the By Laws, including a definition of job duties for the Board. Chairs and Ad Hoc Committees should be defined in the "Standing Rules" ONLY.

**Board Minutes on the CC Website:** – Sandi will again ask Bill Flanagan to add minutes and financials in separate web page to the site. Rosemary is going to give Bill a call to discuss further and make sure he has an understanding of our intent for both documents, i.e. Minutes of the Meetings and the Cash Flow Report each month.



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**Club Info and Graphics:** Bill Bryant agreed to create a graphic on behalf of the CC, which will be presented to the Grizzly. He asked that we give him a week to prepare it, to be completed by August 9th. Once it is ready to go he will contact Rosemary who will begin the process of having Bob Ybarra schedule a meeting and introduction with Judy Bowers to discuss using this graphic as a filler ad promoting the CC incorporating the date, time, and place of our monthly General Meetings. Thanks to Bill B for this effort and as a reminder to the Board, this was his idea at the first Board Meeting he participated in. Great idea!

**OPEN FORUM:** Rosemary was informed by Yomar Clear, she will not be attending the August General Meeting and asked that the door prizes be picked up by someone and Rosemary agreed to take care of it.

Jerry Merino indicated that Yomar prepared a two page article regarding the CC, included was information regarding the workshops we are offering. The article was on time and of course included information pertinent to our club and the many opportunities within the upcoming workshops. Apparently, Yomar felt as if this article was not well received by Fred, the representative in charge of the information to be placed in the Sr. Newsletter. She shared this information with Jerry, who in turn informed the Board to be aware of an apparent challenge. A discussion ensued and it was suggested that all the of the CC Board members apply for membership with the Sr. Center. It was agreed and Jerry provided those of us in attendance with the membership aps, some of our Board paid at the Board meeting, the rest of us will pay at our upcoming General Meeting, August 9<sup>th</sup>. Bill Treadwell questioned the reasoning behind this strategy and Jerry explained that it would speak volumes to the Sr. Club Board if our Board were members of the Sr. Club, thus, very supportive and maybe pull some weight in the future when we are attempting to place an article in the Sr. Newsletter, among other possible challenges that may arise, for example; changing our meeting day, date, time. Hopefully we can embrace this partnership with the Sr. Club and continue business as usual.

There was ongoing discussion regarding Board participation, by-laws, standing-rules, etc., and Jerry Merino will provide a copy of the Board member guidelines for the Sr. Club, Sandi Ybarra will provide a copy of SPOA's guidelines for Board membership. While reviewing our by-laws, revised in September of 2014 we can possibly incorporate verbiage that is used in other local organizational by-laws with regard to Board requirements, participation, and definition of responsibilities and where that information should be placed, in the actual by-laws or in the Standing Rules. According to Bill Treadwell, our Standing Rules were not set up correctly and once the By-Laws were revised, did they go through all the proper procedures, such as presenting to membership and were they also provided to the State, which legislates our club's 501C3? These are some conflicting issues that were raised by Bill Treadwell and the Board as we discussed and reviewed copies that some of the Board members had on their devices.



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**Motion to close the Board Meeting:** Jerry Merino made the motion to adjourn the meeting at 3:02 p.m. and it was seconded by Martin Krause (visitor/CC member) and the motion was approved unanimously.

The next Board Meeting will be held on Tuesday, September 6, 2016 from 1:30 p.m. to 3:30 p.m. at the Bear Valley Senior Center.

Sandi Ybarra, Secretary  
BIG BEAR COMPUTER CLUB